

CURATORIAL ASSISTANT (D/M/W)

We are looking for a Curatorial Assistant to start as soon as possible.

The scope of work includes project-related support in the organization and realization of exhibitions in our three exhibition houses of the museum. The work is carried out in close collaboration with the team of curators. Responsibilities include international correspondence, office administration, preparation of loan requests, assisting with transports, liaising with artists, and research in all areas of exhibition preparation.

Above all, you should be passionate and knowledgeable about contemporary art, and you should be able to responsibly and independently carry out the tasks involved. An intrinsic motivation, a high degree of accuracy and teamwork skills, very good German and English language skills, and a confident knowledge of common Office programs are desired. We welcome applications from all persons, regardless of age, nationality, experience or educational background.

We are looking forward to your application! Please send your documents, consisting of a CV, references, a short letter of motivation and a short text about an artistic work of your choice (half a page is sufficient) in a PDF file by e-mail to Karolin Loh: karolin.loh@stadt-frankfurt.de

This is initially a one-year fixed-term full-time position. Permanent employment is intended.

For further information, please contact Julia Eichler at [+49 69 212 33953](tel:+496921233953)

Please apply by 16 June 2024.